



MEETING MINUTES

Project: Newton Countryside Elementary School
 Subject: School Building Committee Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: 22-0123
 Meeting Date: 12/13/2023
 Time: 6:00 PM
 Prepared By: Andrea O'Toole

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo* WG	Chief Operating Officer		Mike Burton	DWMP
	Ruthann Fuller	Mayor		Christina Dell Angelo	DWMP
✓	Emily Prenner* WG	School Committee		Mike Cox	DWMP
	Kathy Smith	Superintendent of Schools	✓	Andrea O'Toole	DWMP
✓	Josh Morse* WG	Commissioner of Public		Rachel Rincon	DWMP
✓	Beth Herlihy* WG	Principal Countryside E.S.	✓	Steve Brown	DWMP
	Ayesha Farag*	Asst. Superintendent of	✓	Donna DiNisco	DiNisco
	Maureen Lemieux*	Chief Financial Officer		Jim Shuttleworth	DiNisco
	Nick Read	Chief Procurement Officer	✓	Vivian Low	DiNisco
✓	Jini Fairley		✓	Anne Davis	DiNisco
	Maura Tynes WG	Director of Elementary Special	✓	Amy Mackrell	DRC
	Tamika Olszewski	School Committee (Chair)		Ambrose Donovan	DRC
	Cove Davis*	School Committee		Andrea Kelley -CC	DRC
	Liam Hurley* WG	Asst. Superintendent/ Chief Fin.		Barney Heath -	DRC
	Andreae Downs* WG	City Council	✓	Carol Schein	DRC
	David Kalis*	City Council	✓	David Gillespie	DRC
	Bill Humphrey	City Council		Rob Hnasko	DRC
	Andrew Lee	Asst. City Solicitor	✓	Jonathan Kantar	DRC
✓	Stephanie Gilman WG	Dir. Planning, Project Mgt, &	✓	Peter Barrer	DRC
	David Stickney	Director of Facilities	✓	SingNing Kuo	DRC
✓	Alex Valcarce WG	Deputy Commissioner	✓	Steve Siegel	DRC
	Adam Lipson	Resident		Adam Bernstein	DRC
	Stacy Klickstein*	Resident		David Gane	DRC
	Lori Zinner*	Resident	✓	Ellen Light	DRC
✓	Denista Daneva	Resident	✓	Tom Gloria	DRC
	Doug Murray				

* SBC Voting Member | WG Working Group

Item No.	Description	Action
1	Call to Order: 6:00	Record
2	Project Phase and LCCA Update: <ul style="list-style-type: none"> ➤ V. Low announces the project is now in the Design Development Phase ➤ LCCA showing that the preferred GSHP + VRF system and schedule achieves >25 eui. ➤ P. Barrier is happy with these results. 	Record
3	Academic Wing Widow Pattern Options: <ul style="list-style-type: none"> ➤ V. Low goes over 4 proposed options using different materials, colors and placement of the brick CMU and metal panel. ➤ D. Gillespi has questions about the smaller sprinkle windows. Are they an appropriate size on the interior elevations? Wants to see some interior perspectives with people and furniture examples among these windows. V.Low gives measurements of both small (6ft 32in) and large (8ft 8in) windows. ➤ S.Gillman has the same questions and concerns. ➤ E. Light has a reminder of code regulations regarding window height, electrical, and movement. 	Record
4	Mechanical Screen: <ul style="list-style-type: none"> ➤ V. Low review of the screen options as well as placement of the mechanical systems. ➤ J.Kantar would like to know if DiNisco has connected with mechanical systems can be moved to a smaller shaded area to allow for natural screening from the buildings higher elevations as well as allot more space for solar panels. DiNisco will be doing a solar study to make sure the equipment is strategically located before mechanicals are finalized. ➤ D. Geffen likes the look of the curved mechanical screen and what it adds to the building. V.Low says it's still in review and the material options will be presented in the next meeting. 	Record
5	Review of Building Exterior: <ul style="list-style-type: none"> ➤ V.Low continues around the building to show the proposed brick and CMU design elements. 	Record

6	<p>Signage:</p> <ul style="list-style-type: none"> ➤ V. Low reviews the curved proposed signage at each entry location. 	Record
7	<p>Building Materials Review:</p> <ul style="list-style-type: none"> ➤ V.Low presents a slide with the various colors, sizes, and finishes of the proposed brick, CMU and Metal Pannel. Examples or completed schools using these same materials are presented. 	Record
8	<p>Public Comment:</p> <ul style="list-style-type: none"> ➤ K. Spiegel a resident that lives on E. Dedham street expresses view that school looks like a prison and does not have the same cohesive aesthetic or mature trees as the other sides of the building. She would like the addition or more mature trees, and the elimination of so many elevations. V.Low reviews that the building is shaped by the educational programming and location on the floodplain. ➤ J.Morse explains that the materials and window placement are still being reviewed through DD and her concerns will be considered. ➤ K.Spiegel would like to know why the stair well is so high. V.Low informs her that it needs to provide access to the mechanical systems. ➤ K.Spiegel would like to know why stairs can not be the same height as the other stairwell. V. Low informs her it is because there is only an access hatch in the other stairwell. The door on the east side needs to be full door height to allow direct access to the mechanicals. ➤ J.Morse relays to K.Spiegel that this egress needs to allow for safe passage along the roof during inclement weather. ➤ A. MacKrell agrees with K.Spiegel that the exterior design does feel hard and needs to be reconsidered to include the spirit of an elementary school. ➤ D. Geffen shares that DiNisco has been working on the design and height of this stairwell and as actually already decreased the size to get to this current iteration. 	Record
9	<p>Upcoming DRC Meeting:</p> <ul style="list-style-type: none"> ➤ January 2024 – Exterior Design Updates, Materials + Embodied Carbon. Design Review of Key Interior Spaces ➤ February 2024 – LCCA Updates + Energy Model Review, Building Systems, Site Plan Updates (Playgrounds and Site Lighting) ➤ March 2024 – Materials and Sustainability. 	Record

	Next Meetings To be determined at a later date.	Record
10	Adjourn: 8:50 pm	Record

Sincerely,

DORE + WHITTIER

Andrea O'Toole

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.