

## MEETING MINUTES



Project: Newton Countryside Elementary School  
 Subject: School Building Committee  
 Meeting/Community Meeting  
 Location: Zoom Conference Call  
 Distribution: Attendees, Project File

Project No: 22-0123  
 Meeting Date: 10/30/24  
 Time: 6:00 PM  
 Prepared By: Andrea O'Toole

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo* WG	Chief Operating		Mike Burton	DWMP
	Ruthanne Fuller	Mayor		Christina Dell Angelo	DWMP
	Emily Penner* WG	School Committee		Mike Cox	DWMP
	Anna Nolin	Superintendent of	✓	Andrea O'Toole	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings		Rebecca Gavin	
✓	Beth Herlihy* WG	Principal Countryside	✓	Steve Brown	DWMP
	Ayesha Farag*	Asst. Superintendent		Donna DiNisco	DiNisco
	Maureen Lemieux *	Chief Financial		Jim Shuttleworth	DiNisco
	Nick Read	Chief Procurement	✓	Vivian Low	DiNisco
	Jini Fairley	ADA Coordinator	✓	Anne Davis Woodacre	DiNisco
	Maura Tynes WG	Director of	✓	Amy Mackrell	DRC
	Tamika Olszewski	School Committee		Ambrose Donovan	DRC
	Liam Hurley* WG	Asst. Superintendent/		Barney Heath -	DRC
✓	Andreae Downs*	City Council	✓	Carol Schein	DRC
	David Kalis*	City Council	✓	David Gillespie	DRC
	Bill Humphrey	City Council		Rob Hnasko	DRC
	Andrew Lee	Asst. City Solicitor		Jonathan Kantar	DRC
✓	Stephanie Gilman	Dir. Planning, Project	✓	Peter Barrer	DRC
	David Stickney	Director of Facilities	✓	SingNing Kuo	DRC
✓	Alex Valcarce WG	Deputy Commissioner		Steve Siegel	DRC
	Mike Pierce Caplan	Resident	✓	Adam Bernstein	DRC Comm
	Zachary Sarver	Resident		Denitsa Daneva	DRC Comm
	Lori Zinner*	Resident	✓	Ellen Light	DRC Co- Chair
✓	Barry Greenstein*	School Committee	✓	Tom Gloria	DRC Co-Chair
	Kaitlyn Spiegel	Resident		Stacy Klickstein	School
	Alan Rao	Resident		Christina Oliver	Resident
	Andrea Kelley	School Committee	✓	Rebecca Gavin *	

\*Voting member

Item No.	Description	Action
	<b>Call to Order: 6:00pm</b>	Record
1.	<b>Energy Model</b> <ul style="list-style-type: none"> <li>➤ DiNisco review of the building design performance values.</li> <li>➤ 90% CD Energy Model Summary with improved EUI.               <ul style="list-style-type: none"> <li>• TEDI and Stretch Codes are being met and will ensure the project can apply for the Mass Save incentive program.</li> </ul> </li> </ul>	Record
2.	<b>DRC Comment Review</b> <ul style="list-style-type: none"> <li>➤ Four Square will be moved away from the parking lot.</li> <li>➤ Linden trees will be replaced with Sugar Maples to help alleviate bees.</li> <li>➤ Action on sounds attenuation and coordination of roof penetration to be changed to Y.</li> </ul>	Record
3.	<b>MSBA 90% CD Submission and Motion to Approve Submission</b> <p><i>A. Valcarce- Motion to submit the 90% construction documents as prepared by DiNisco Architects dated October 1<sup>st</sup>, 2024, to the MSBA.</i></p> <ul style="list-style-type: none"> <li>• R. Gavin – Yes</li> <li>• J. Morse – Yes</li> <li>• E. Herlihy – Yes</li> <li>• B. Greenstein – Yes</li> <li>• A. Downs – Yes</li> <li>• Stephanie Gilman – Yes</li> </ul> <p style="text-align: center;"><i>6 of the 13 voting members present</i></p> <p>Approve: 6, Reject: 0, Abstain: 0, Motion passes, minutes approved, 6-0-0</p>	Record

4.	<p><b>DRC Approval of Project to go out to Bid</b></p> <p><i>E Light – Motion that the Design Review Committee advises the Commissioner of Public Buildings that the project meets the program and should be put out to bid. Second – T. Gloria.</i></p> <p>➤ All present members of the Design Review Committee approve with zero rejections or abstentions.</p>	Record
5.	<p><b>Meetings and Milestones:</b>          Police and Fire 11/1/24          FF&amp;E – 11/13/24 &amp; 11/14/24          Bidding Begins 12/5/2024          Construction Contract Award 1/31/2025</p>	Record
6.	<p><b>DRC/SC Adjourn: 6:20</b></p>	Record

Sincerely,  
**DORE + WHITTIER**

Andrea O’Toole  
 Assistant Project Manager  
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.