

MEETING MINUTES



Project: Newton Countryside Elementary School
 Subject: School Building Committee
 Meeting/Community Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: 22-0123
 Meeting Date: 05/29/24
 Time: 6:00 PM
 Prepared By: Andrea O'Toole

Present	Name	Affiliation	Present	Name	Affiliation
✓	Jonathan Yeo*	Chief Operating		Mike Burton	DWMP
	Ruthanne Fuller	Mayor		Christina Dell Angelo	DWMP
✓	Emily Penner*	School Committee		Mike Cox	DWMP
	Anna Nolin	Superintendent of	✓	Andrea O'Toole	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings		Rachel Rincon	DWMP
✓	Beth Herlihy* WG	Principal Countryside	✓	Steve Brown	DWMP
	Ayesha Farag*	Asst. Superintendent		Donna DiNisco	DiNisco
	Maureen	Chief Financial		Jim Shuttleworth	DiNisco
	Nick Read	Chief Procurement	✓	Vivian Low	DiNisco
✓	Jini Fairley	ADA Coordinator	✓	Anne Davis Woodacre	DiNisco
	Maura Tynes WG	Director of		Amy Mackrell	DRC
	Tamika Olszewski	School Committee		Ambrose Donavan	DRC
	Liam Hurley* WG	Asst. Superintendent/		Barney Heath -	DRC
✓	Andreae Downs*	City Council	✓	Carol Schein	DRC
✓	David Kalis*	City Council	✓	David Gillespie	DRC
	Bill Humphrey	City Council		Rob Hnasko	DRC
	Andrew Lee	Asst. City Solicitor	✓	Jonathan Kantar	DRC
✓	Stephanie Gilman	Dir. Planning, Project		Peter Barrer	DRC
	David Stickney	Director of Facilities		SingNing Kuo	DRC
✓	Alex Valcarce WG	Deputy Commissioner	✓	Steve Siegel	DRC
	Mike Pierce	Resident	✓	Adam Bernstein	DRC Comm
	Zachary Sarver	Resident	✓	Denitsa Daneva	DRC Comm
	Lori Zinner*	Resident	✓	Ellen Light	DRC Co- Chair
	Barry Greenstein	School Committee	✓	Tom Gloria	DRC Co-Chair
	Kaitlyn Spiegel	Resident	✓	Stacy Klickstein	School
	Alan Rao	Resident	✓	Christina Oliver	Resident
	Micah Eades	Resident	✓	Ima Jonsdottir	Resident
✓	Andrea Kelley	School Committee			

*Voting member

Present	Name	Affiliation	Present	Name	Affiliation
✓	Michelle Powers	Resident	✓	Katie Wong	Resident
✓	Saurabh Saraf	Resident	✓	Richard Sweeney	Resident
✓	Stephen Farrell	Resident	✓	Svetla Mincheva	Resident
✓	Mida	Resident	✓	Astrid	Resident
✓	Rona Rashid	Resident	✓	Vasisht Tadigotla	Resident
✓	Kristen Lepri	Resident	✓	Adam Lipson	Resident
✓	Melissa Monokrousso	Resident	✓	Ashima Dua	Resident
✓	Campion	Resident	✓	Michael Terranova	Resident
✓	Mitchelle Weiss	Resident	✓	Mark Gu	Resident
✓	Maggie McCarthy	Resident	✓	Micah Eades	Resident
✓	Ilona	Resident	✓	Adam Bernstein	Resident
✓	Rick Lipof	Resident	✓	Rae Dong	Resident
✓	Karen Tam	Resident	✓	Tera Hickle	
✓	Mollie Lebowitz	Resident			
✓	Beth Harmon	Resident			
✓	Jay Cheung	Resident			
✓	Maegan Spontak	Resident			
✓	David Nguyen	Resident			
✓	Heidi	Resident			
✓	Mason Weintraud	Resident			
✓	Adam Bernstein	Resident			
✓	Cindy	Resident			
✓	Lori Yurelun	Resident			
✓	Juila Pogrebnyak	Resident			
✓	Lea Caramanico	Resident			

Item No.	Description	Action
	Call to Order: 6:05pm	Record
1	<p>Site and Exterior Updates:</p> <ul style="list-style-type: none"> ➤ Cleaning up of both the intermittent stream and the South Meadow Brook have been incorporated into the project. The designers will be reaching out to the principal and staff to add some fun components to the painting of the play surface. ➤ East Elevation alternative 5 has been selected by the Working Group. The details are now being developed further. <ul style="list-style-type: none"> • C. Oliver – What is happening with the car park on Dedham Street? <ul style="list-style-type: none"> - V. Low – We have moved the bus loop to the East side of the school. This should open more vehicle parking on Dedham Steet. 	Record
2.	<p>Floorplans and Roof:</p> <ul style="list-style-type: none"> ➤ DiNisco review of interior floor plans and minimal design updates. The rooftop screens have been moved back making more room for solar arrays. 	Record
3.	<p>Interior Update:</p> <ul style="list-style-type: none"> ➤ Colors and themes for each floor have been studied further and have been refined for working group to review. The interior color palette now contains more soothing blues and greens to complement the natural oak used throughout the building. ➤ Shapes for wayfinding have been added to each project area. The design team will work with the school staff to refine them further. 	Record
4.	<p>Meetings and Milestones:</p> <p>DD Submission to MSBA 3/28/24 MSBA Comments Received 4/17/24 60% DD Submission to MSBA 8/22/24 90% DD Submission to MSBA 11/1/2024 Bidding Begins 12/4/2024 Construction Contract Award 1/31/2025</p> <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> ➤ Materials Update ➤ Sustainability Update 	Record

	<ul style="list-style-type: none"> ➤ Public Safety ➤ Traffic and Engineering ➤ Playground Follow Up ➤ Kitchen Follow Up 	
5..	<p>Questions:</p> <ul style="list-style-type: none"> ➤ E. Light – What was your last budget, and where are you with budget milestones, and cost estimates? -V. Low- Our last cost estimate was done during the end of DD and was on budget. So far, we are looking good. Using a project a few phases ahead of us as a model, the numbers are coming in favorably. Our next milestone will be in August, and we will know where the budget stands. ➤ E. Light – If you are giving us the drawings a week before you go to the MSBA does that allow enough time to incorporate any comments before the submission? - V. Low – We will actually have the drawings available to you two weeks before the submission. We will provide an updated schedule at the next meeting. ➤ C. Oliver – What is happening with the furniture budget? What is the procurement process and what are you seeing as far as cost changes in furniture? - V. Low – Our current budget carries a higher amount for FF&E than the allowance provided by the MSBA. In the fall it will be evaluated again. At that time will be providing samples to the staff to start the selection process. - A. Valcarce – We do have FF&E items that are uniform district wide, but the schools will be able to choose pieces unique to them. 	Record
6.	DRC/SC Adjourn: 6:36pm	Record
	Community Meeting 7:00 Meeting Opens	
7.	<ul style="list-style-type: none"> ➤ This is a special meeting of the countryside school project to discuss the possible use of swing space for students and staff during construction. ➤ Proposed site plan, new building location, and letter to the Countryside principal are presented by J. Morse. The letter contains information regarding daily operations, high level schedule, student/staff safety, parking during construction, abatement, noise mitigation and impact to surrounding neighbors. 	

8.	<p>Community Comments: (answered by J. Morse)</p> <ul style="list-style-type: none">➤ What is the difference in the schedule if they can take down the old school while they are building the new one?<ul style="list-style-type: none">- It would go down from 24 months to about 18 months. The time the students would be out of the building would not change.➤ What is the distance between the foundation of the new building and the new one?<ul style="list-style-type: none">- It is about 12 feet at the closest point.➤ I would prefer the kids to stay in the school during construction. The swing space is too far away for working parents.<ul style="list-style-type: none">- Yes, we have received many comments with the same sentiment. The swing space is about a 20-minute drive each way for both the students and the aftercare program➤ Would students move out February 2025 and back in January 2027 if they move to the swing space?<ul style="list-style-type: none">- Yes➤ Where will the school bus stop be?<ul style="list-style-type: none">- It will be in front of the new school along Dedham Street North. A traffic barrier will allow traffic to continue as the buses safely pull off and drop the students.➤ Will buses to the swing space be available to children who are normally walkers?<ul style="list-style-type: none">- Yes➤ When will the decision be made?<ul style="list-style-type: none">- We are working to get all the information and project feedback together. We will then provide that to the Superintendent, and she will make the final decision in the next 3 or 4 weeks.➤ Will the costs be different?<ul style="list-style-type: none">- Right now, they are quite close. There are some gains by scaling down to a one phase project, but that will be offset by the addition of bussing.➤ What will happen to the aftercare if the swing space is used?<ul style="list-style-type: none">-The aftercare will move to the swing space as well.➤ If the cost of the bussing is assumed by the city or the parents?<ul style="list-style-type: none">- The city pays through the project.➤ Is this decision being made with the other school building projects in mind? Is there enough space for both new schools to use the swing space?	

	<ul style="list-style-type: none">- We are working with all scenarios to see which project would need the swing space because we cannot fit both schools at the same time.➤ What would be the environmental conditions for the students and staff if we remain onsite?<ul style="list-style-type: none">- Conditions will be closely monitored by the project team. Dust and noise will be properly mitigated, and the abatement during demolition will be done under negative HEPPA sealed containment. This work is performed by a licensed abatement company.➤ Many comments about wanting to stay in the building during construction.	
	Meeting Adjourn	

Sincerely,
DORE + WHITTIER
Andrea O'Toole
Assistant Project Manager
Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.