

MEETING MINUTES



Project: Newton Countryside Elementary School
 Subject: School Building Committee
 Meeting/Community Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: 22-0123
 Meeting Date: 0724/24
 Time: 6:00 PM
 Prepared By: Andrea O'Toole

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo*	Chief Operating		Mike Burton	DWMP
	Ruthanne Fuller	Mayor		Christina Dell Angelo	DWMP
	Emily Penner*	School Committee		Mike Cox	DWMP
	Anna Nolin	Superintendent of	✓	Andrea O'Toole	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings	✓	Rebecca Gavin	
	Beth Herlihy* WG	Principal Countryside	✓	Steve Brown	DWMP
	Ayesha Farag*	Asst. Superintendent		Donna DiNisco	DiNisco
	Maureen	Chief Financial		Jim Shuttleworth	DiNisco
	Nick Read	Chief Procurement	✓	Vivian Low	DiNisco
	Jini Fairley	ADA Coordinator	✓	Anne Davis Woodacre	DiNisco
	Maura Tynes WG	Director of		Amy Mackrell	DRC
	Tamika Olszewski	School Committee		Ambrose Donavan	DRC
	Liam Hurley* WG	Asst. Superintendent/		Barney Heath -	DRC
✓	Andreae Downs*	City Council	✓	Carol Schein	DRC
✓	David Kalis*	City Council	✓	David Gillespie	DRC
	Bill Humphrey	City Council		Rob Hnasko	DRC
	Andrew Lee	Asst. City Solicitor	✓	Jonathan Kantar	DRC
✓	Stephanie Gilman	Dir. Planning, Project		Peter Barrer	DRC
	David Stickney	Director of Facilities		SingNing Kuo	DRC
✓	Alex Valcarce WG	Deputy Commissioner		Steve Siegel	DRC
	Mike Pierce	Resident		Adam Bernstein	DRC Comm
	Zachary Sarver	Resident	✓	Denitsa Daneva	DRC Comm
	Lori Zinner*	Resident	✓	Ellen Light	DRC Co- Chair
	Barry Greenstein	School Committee	✓	Tom Gloria	DRC Co-Chair
	Kaitlyn Spiegel	Resident		Stacy Klickstein	School
	Alan Rao	Resident	✓	Christina Oliver	Resident
✓	Andrea Kelley	School Committee	✓	Ima Jonsdottir	

*Voting member

Item No.	Description	Action
	Call to Order: 6:00pm	Record
1	Site Plan and Site Lighting Review <ul style="list-style-type: none"> ➤ DiNisco review of proposed pathway, pole, sconce, tape, and recessed down lighting options at various locations around the school including egress doors, front plaza, main entry, playground/ playground ramp canopy and parking lot. 	Record
2.	First, Second, Third Floor and Roof Plans <ul style="list-style-type: none"> ➤ No changes have been made. 	Record
3.	Building Interior <ul style="list-style-type: none"> ➤ The cafetorium flexible servery area has been refined with the POS location and preferred appliance locations as specified by Chartwells. Site line and queuing preferences have also been shared and will be incorporated to the next phase of the design. ➤ David Victor has been engaged for the mural artwork in the mail lobby and a few additional locations that might benefit from his work. 	Record
4.	Interior Lighting Study <ul style="list-style-type: none"> ➤ DiNisco, Facilities and the lighting consultant met to review the proposed light bar option and has been asked to do so again at an alternate location with hallway conditions similar to the new Countryside. The group will meet with a larger team and Beth Herlihy on Monday 7/29 and the results will be shared at the next DRC. 	Record
5.	DRC Questions <ul style="list-style-type: none"> ➤ D. Gillespie – There are many different lighting elements being used onsite. Please make sure the color temperature are all the same in the final spec. If selected, when specifying the LED rope lighting make sure to really consider the “or equals”. Some products are not as efficient at dimming as others. <ul style="list-style-type: none"> • V. Low – We will make sure to have comparable products in the spec. and that the dimmer effectively talks to the light fixture. 	Record

- D. Gillespie – I have used these rope lights in the past and they needed to be recessed to prevent visual harshness. Please make sure to account for this.
 - V. Low – Thank you for that information.
- J. Kantar – I like option 1. Have up/down sconces been considered for some additional lighting near the inside corner. Has the lighting intensity and spread been considered, and will the school sign be lit? I recommend studying the Zervis sign at night.
V. Low – We have considered down sconces along with the tape lights and we will circle back without lighting consultants to check the photometrics. As far as signage lighting the project does not intend to light the school sign.
- E. Light –Is there a photometric map of the whole site?
 - V. Low – The photometrics we do have do not include the canopy lighting so we will have an updated one for the next meeting.
- D. Gillespie – Has any thoughts on using 14- and 12-foot poll lights and adding more of them rather than the 16ft? Are 16ft poles used on other sites?
 - V. Low – Since there is no central island, 16ft light poles around the perimeter provide efficient lighting.
 - J. Morse – We use 16ft poles on some of our sites depending on the condition.
- C. Shein – How high are the pole lights at the front entry?
 - V. Low – They are 12ft pedestrian polls.
- D. Kalis – Is there lighting along the paths and the basketball court?
 - V. Low – Per the City no lighting is being provided at the basketball court, playground, or path to Andrew Street.
- D. Kalis – Can we do anything about lighting the path along Andrews Street?
 - J. Morse – We need to consider the neighbors thoughts on the additional lighting.
- R. Gavin – Has the after-school program been considered in regard to playground lighting? Kids are there until 6:00 and use the play area in the winter.
 - J. Morse – We will consult with Principal Herlihy. We don't typically light the playgrounds.
- J. Kantar – I would revisit lighting the path for people walking home in the 6/7:00pm hour.

	<ul style="list-style-type: none"> • J. Morse – I will bring those comments back to NPS. • D. Kalis – I agree with the lighting of the path. ➤ Andrae Downs – Please remember the impact extra lighting has on the wildlife and insect population. <ul style="list-style-type: none"> • J. Morse – We will have very hard cut offs wherever lighting is added. ➤ J. Kantar – Don’t forget to consider other uses of the cafetorium. For example, this lighting might be to bright for students doing yoga and looking up to the ceiling. ➤ I. Jonsdottir – Are there tables in the cafetorium that have wheelchair access? <ul style="list-style-type: none"> • V. Low – Yes 5% of the seating spaces will fit a wheelchair. ➤ J. Kantar – I am concerned about glare of the hallway lighting fixtures. Can we get some photometrics on them? <ul style="list-style-type: none"> • V. Low – We are meeting on Monday to review the lighting fixtures on Monday 7/29. ➤ E. Light – I am also concerned about the hallway lighting, think the photometrics will be needed. 	
6.	<p>Meetings and Milestones: 60% Cost Estimate Upload – 7/24/24 60% DD Draft Submission Review 8/22/24 60% DD Submission to MSBA 8/29/24 90% DD Submission to MSBA 11/1/2024 Bidding Begins 12/4/2024 Construction Contract Award 1/31/2025</p> <p>Upcoming Meetings: DRC Meetings 8/28 Traffic and Engineering Playground Follow Up Kitchen Follow Up</p>	Record
7.	DRC/SC Adjourn: 7:00	Record

Sincerely,
DORE + WHITTIER

Andrea O’Toole
 Assistant Project Manager
 Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please submit within 48 hours for incorporation into these minutes.