

MEETING MINUTES

Project: Newton Countryside Elementary School
 Subject: School Building Committee Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: 22-0123
 Meeting Date: 12/06/2022
 Time: 6:00 PM
 Prepared By: Aidan Place

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo* WG	Chief Operating Officer	✓	Mike Burton	DWMP
	Ruthann Fuller	Mayor		Christina Dell Angelo	DWMP
	Emily Prenner* WG	School Committee	✓	Mike Cox	DWMP
	Bill Humphrey	City Council	✓	Aidan Place	DWMP
	Kathy Smith	Superintendent of Schools		Rachel Rincon	DWMP
	Josh Morse* WG	Commissioner of Public Buildings	✓	Steve Brown	DWMP
✓	Beth Herlihy* WG	Principal Countryside E.S.	✓	Donna DiNisco	DiNisco
	Ayesha Farag*	Asst. Superintendent of Elementary		Jim Shuttleworth	DiNisco
	Maureen Lemieux*	Chief Financial Officer	✓	Vivian Low	DiNisco
	Nick Read	Chief Procurement Officer			
✓	Tom Gloria	DRC	✓	Anne Davis Woodacre	
	Ellen Light	Resident			
	Tamika Olszewski	School Committee (Chair)		Carl Schein	
	Cove Davis*	School Committee		Christina Oliver	
✓	Stacy Klickstein	Resident		Adam Bernstien	
✓	Liam Hurley* WG	Asst. Superintendent/ Chief Fin. &		Melissa Monokroussos	
	Andreae Downs* WG	City Council			
	David Kalis*	City Council			
✓	Lori Zinner*	Resident			
	Andrew Lee	Asst. City Solicitor			
✓	Stephanie Gilman WG	Dir. Planning, Project Mgt, &			
	David Stickney	Director of Facilities			
✓	Alex Valcarce WG	Deputy Commissioner			
	Adam Lipson	Resident			
	Maura Tynes WG	Director of Elementary Special Ed.			
	Lisa Reibstein	Public			
	Brian Hunter	Public			

* SBC Voting Member | WG Working Group

Item No.	Description	Action
6.1	Call to Order: 6:06 pm meeting was called to order by A. Valcarce with 3 of 12 voting members in attendance.	Record
6.2	Approval of the October 18th, 2022 & November 15th, 2022, Meeting Minutes: ➤ A quorum could not be met, will vote at next SBC meeting.	Record
6.3	Timeline/Schedule Update: ➤ S. Brown goes into the schedule update. Notes the SBC will meet again on 12/20/22 and 1/17/23. Submission of the PDP to the MSBA will be 1/18/23. Then goes into the PSR schedule saying submission of the PSR to the MSBA will be 4/27/23. ➤ A. Valcarce goes into the different board meetings. Says if they want to meet 10/25/23 MSBA board approval, will need to start city process in August. ➤ S. Brown goes into the PDP and what it entails. Which includes the Introduction, Educational Program, Initial Space Summary, Evaluation of Existing Conditions, Site Development Requirements, Preliminary Evaluation of Alternatives, & Local Actions & Approvals. ➤ A. Valcarce says that this document has a variety of information that people can read about. This document will be posted for everyone to read and will have a meeting to present the main points of the document.	Record
6.4	Educational Plan & Space Summary Updates: ➤ S. Gilman says there is a group working to put together the educational plan. This will go to the school committee on 12/19 for review, then voted on in January 2023. This document will entail what the elementary educational plan is. The space summary is a list of the different spaces in the school and the sizes of that space needed to support the educational plan. ➤ D. DiNisco says will use these documents to determine the total square footage of the building. The educational building drives the design and overall square footage of the building. ➤ A. Valcarce says this document will be a reference point throughout the project.	Record

6.5	<p>Site Analysis:</p> <ul style="list-style-type: none"> ➤ V. Low goes into the existing conditions of the school area. Notes how Countryside sits in wetlands. Says the entire site falls within the 100-year flood elevation which is 112.4'. DiNisco will meet with the conservation agent this weekend. Says the best location for the school seems to be on the north side. 	Record
6.6	<p>Preliminary Design Concepts:</p> <ul style="list-style-type: none"> ➤ V. Low goes over the Criteria Matrix and would like feedback from the SBC on this document. The options are Repair Only for 340 Students, Add/Reno for 340 Students, New Construction for 340 Students, Repair Only for 465 Students, Add/Reno for 465 Students, & New Construction for 465 Students. A. Valcarce says how the district is required to look at all options then make a case for the preferred option. ➤ V. Low goes over Approaches 1 & 4 which includes code upgrade & repairs only for 340/465 students. Does not include portable classrooms. Does not improve the educational quality of spaces. Requires building to be vacant. ➤ V. Low then goes over Approach 5 which is renovation & addition for 465 students. Does not include portable classrooms, maintains existing site relationships, and site improvements to the playground, field, and parking lot. ➤ V. Low then goes into approach 5A which is a 2-story concept for 465 students. Meets the MSBA Space Guidelines for 465 students, requires building to be vacant, does not include portable classrooms. Meets MSBA Space Guidelines for 465 Students. Does not support spatial relationships and adjacencies. Maintains existing building footprint square footage, and second floor footprint larger than first floor at addition. ➤ Then goes into approach 5B which is a renovation & addition 3 story for 465 students. This would not include existing portable classrooms, does not support spatial relationships and adjacencies. Meets MSBA Space guidelines for 465 students. Requires independent structure to support third floor addition. Maintains existing footprint square footage. This also requires the building to be vacant. ➤ V. Low talks about Approach 6A which is a new construction building that is 3-stories for 465 Students. This matches the existing building footprint square footage. Separates drop off for cars, buses, vans, and service. Site improvements include new playground, fields, and parking. Meets MSBA space guidelines and provides opportunity for occupied site during construction. ➤ V. Low talks about Approach 6B which is new construction building that is 3-stories for 465 students. This matches the existing building footprint 	Record

	<p>square footage. Separates drop off cars, buses, vans, and service. Accessible and van parking separate from staff parking and located near building entry. Site improvements include new playground, fields, and parking. Meets MSBA space guidelines and provides opportunity for occupied site during construction.</p> <ul style="list-style-type: none"> ➤ V. Low goes into Approach 6C which is new construction 3 stories for 465 students. Matches existing building footprint square footage. Separates drop off for cars, buses, vans, and service. Site improvements include new playground, fields, and parking. Meets MSBA space guidelines and provides opportunity for occupied site during construction. ➤ V. Low then goes into the spatial relationships & adjacencies slide. Which says the first floor will have the Administration, Cafetorium, Gym, and Receiving. ➤ D. DiNisco then talks about how the educational program will inform some of the decisions for these designs as well. ➤ S. Klickstein asks about spatial relationships and adjacencies. D. DiNisco responds saying this allows to better understand what spaces need to be next to each other and how each space interacts with each other. A. Valcarce says the spatial relationships and adjacencies must work with the educational program. ➤ A. Valcarce asks what the first-floor finish elevation is in the school. V. Low responds saying its 110.5'. The existing building is close to the 100-year flood elevation. ➤ T. Gloria asks about the flood elevation in relationship to the existing building. A. Valcarce responds saying they can set the floor above the flood elevation. Says will be working with J. Steele to know the different requirements for flood storage, storm water, and flood elevation. 	
6.7	<p>Public Comment:</p> <ul style="list-style-type: none"> ➤ None. 	Record
6.8	<p>Next Meetings:</p> <ul style="list-style-type: none"> ➤ SBC No. 07 – Tuesday, December 20th 6:00 PM on Zoom. 	Record
6.9	<p>Adjourn: 7:23 pm A motion to adjourn was made by A. Valcarce. Discussion: None.</p>	Record

Sincerely,
DORE + WHITTIER
 Aidan Place
 Assistant Project Manager
 Cc: Attendees, File

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The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.