



MEETING MINUTES

Project: Newton Countryside Elementary School
 Subject: School Building Committee Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: 22-0123
 Meeting Date: 9/13/2023
 Time: 6:00 PM
 Prepared By: Aidan Place

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo* WG	Chief Operating Officer		Mike Burton	DWMP
	Ruthann Fuller	Mayor		Christina Dell Angelo	DWMP
✓	Emily Prenner* WG	School Committee		Mike Cox	DWMP
	Bill Humphrey	City Council	✓	Aidan Place	DWMP
	Kathy Smith	Superintendent of Schools		Rachel Rincon	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings	✓	Steve Brown	DWMP
✓	Beth Herlihy* WG	Principal Countryside E.S.	✓	Donna DiNisco	DiNisco
	Ayesha Farag*	Asst. Superintendent of Elementary		Jim Shuttleworth	DiNisco
	Maureen Lemieux*	Chief Financial Officer	✓	Vivian Low	DiNisco
	Nick Read	Chief Procurement Officer	✓	Anne Davis Woodacre	DiNisco
✓	Tom Gloria	DRC			
✓	Ellen Light	DRC		Amy Mackrell	DRC
	Tamika Olszewski	School Committee (Chair)		Ambrose Donavan	DRC
	Cove Davis*	School Committee	✓	Andrea Kelley - CC Rep.	DRC
	Stacy Klickstein*	Resident		Barney Heath -	DRC
	Liam Hurley* WG	Asst. Superintendent/ Chief Fin. &	✓	Carol Schein	DRC
	Andreae Downs* WG	City Council		David Gillespie	DRC
✓	David Kalis*	City Council	✓	Rob Hnasko	DRC
✓	Lori Zinner*	Resident		Jonathan Kantar	DRC
	Andrew Lee	Asst. City Solicitor		Peter Barrer	DRC
✓	Stephanie Gilman WG	Dir. Planning, Project Mgt, &	✓	SingNing Kuo	DRC
	David Stickney	Director of Facilities		Steve Siegel	DRC
✓	Alex Valcarce WG	Deputy Commissioner	✓	Adam Bernstein	DRC
	Adam Lipson	Resident	✓	David Gane	DRC
	Maura Tynes WG	Director of Elementary Special Ed.			
			✓	Doug Murray	

* SBC Voting Member | WG Working Group

Item No.	Description	Action
1	Call to Order: 6:06 pm meeting was called to order by J. Morse with 5 of 12 voting members in attendance.	Record
2	<p>Project Overview & Timeline:</p> <ul style="list-style-type: none"> ➤ V. Low goes over the project schedule shown in the slideshow. They will be submitting the Schematic Design (SD) to MSBA on 10/25. ➤ S. Brown says 10/25 is an important night and wants to remind everyone they will need a quorum for that night. 	Record
3	<p>Site Plan & Building Plan Review:</p> <ul style="list-style-type: none"> ➤ V. Low goes over the site plan and talks about the ramp in the backside of the school. She shows the solution they came up with in the slide show. Which is a single ramp below building overhang. Ramp leads to staff parking. Shows different approaches for the ramp design, 6 total approaches. ➤ D. Kalis asks about with approach 2 does wall ball get interrupted. V. Low says yes it does. ➤ J. Kantar asks for building elevations of these different approaches. V. Low says they do not have those yet. ➤ E. Prenner says she agrees with approaches 4 and 5. More discussion is had about the different approaches in terms of the wall ball game and equal accessibility to the school. ➤ T. Gloria asks if raising areas of the site is an option. J. Bernardo says no it is not an option. ➤ V. Low says they can move the stairs closer to the ramp access is in approach 4. A. Valcarce says the stairs are staying and they will modify the location of them. V. Low says they will take another look and it and try to incorporate the modifications. ➤ V. Low talks about the tree survey. Says existing trees 8" caliper and up: 138" to be removed. Existing trees 6" caliper and up: increases total caliper inches to 144". They are working on a tree removal and protection plan. ➤ V. Low goes over the preliminary site planning and lighting concept. Shows a map with the proposed lights marked on the site. ➤ J. Kantar says he hopes the Ballard lighting isn't offensive and spills the light out to everyone. Wants to be careful of light pollution. V. Low says they will be gathering cut sheets and will be sharing them eventually. ➤ A. Kelley asks about whether the parking lot lights will be aimed at the parking lot and if there will be nighttime lighting for the basketball 	Record

	<p>court. V. Low says the lights will be pointed at the parking lot and the basketball court will not have lights for night use.</p> <ul style="list-style-type: none"> ➤ D. Kalis asks about the parking lot pole lights and if they will be timed. V. Low says they will have a whole other conversation of lighting controls and they can be timed. ➤ J. Kantar asks about security lighting. V. Low says there will be building mounted lighting to support the security cameras. Discussion is had about the security lighting setup. ➤ J. Bernardo talks about the preliminary stormwater considerations. The design will fully comply with the requirements of Massachusetts Stormwater Regulations. Stormwater management components: <ul style="list-style-type: none"> ○ Bioretention areas ○ Shallow infiltration basins and rain garden ○ Porous asphalt parking lot and driveway ○ Permeable rubber play surfaces. <p>No increase in peak rates of stormwater discharge off site. Discussion is had about the regulations and adapting to climate change. Also about the peak rates of stormwater discharge.</p> <ul style="list-style-type: none"> ➤ T. Gloria asks about the structural integrity of the pipe at the intersection of the parking lot. J. Bernardo says the pipe is around 3 feet underneath the new parking lot and doesn't pose a risk for structural integrity. A. Valcarce says they need to further study how much load it can handle and protect it during construction. ➤ J. Bernardo then goes over the compensatory flood storage chart shown in the slideshow. Discussion is had about the proposed storage versus existing storage. ➤ V. Low starts to go over the first-floor plan. Says the basic design has not changed but they have increased their mechanical room space slightly to fit all the equipment for ground source heat pump system. On the second floor there haven't been any major changes. Just refining the media center layout. The third floor has added a second electrical room due to the mechanical room expanding on the first floor. ➤ V. Low goes over the Stair A Study. She shows different views of the stairs in the slideshow. ➤ D. Kalis asks if on Dedham Street North there is an inlet for the buses. V. Low says they are building out the sidewalk and that it will have an inlet for the buses. ➤ V. Low shows the Masonry Study options, a total of three different options are shown. 	
4	<p>Building Systems:</p> <ul style="list-style-type: none"> ➤ V. Low goes over the Life Cycle Cost Analysis (LCCA) for the different systems. She shows a chart with the different systems. They are on hold 	Record

	<p>with the life cycle cost analysis as they are still determining the basis of design.</p> <ul style="list-style-type: none">➤ V. Low shows an anticipated use schedule and a LCCA energy use intensity chart. She then shows the LCCA summary chart with the different systems. This chart shows the different incentives and credits, operational costs, replacement cost, and EUI.	
5	<p>Next Meetings:</p> <ul style="list-style-type: none">➤ DRC/SBC Meeting on 10/25 at 6:00pm.	Record
6	<p>Adjourn: 8:23 pm meeting ended.</p>	Record

Sincerely,

DORE + WHITTIER

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.