



## MEETING MINUTES

Project: Newton Countryside Elementary School  
 Subject: School Building Committee Meeting  
 Location: Zoom Conference Call  
 Distribution: Attendees, Project File

Project No: 22-0123  
 Meeting Date: 10/25/2023  
 Time: 6:00 PM  
 Prepared By: Aidan Place

Present	Name	Affiliation	Present	Name	Affiliation
✓	Jonathan Yeo* WG	Chief Operating Officer		Mike Burton	DWMP
	Ruthann Fuller	Mayor		Christina Dell Angelo	DWMP
✓	Emily Prenner* WG	School Committee		Mike Cox	DWMP
	Bill Humphrey	City Council	✓	Aidan Place	DWMP
	Kathy Smith	Superintendent of Schools		Rachel Rincon	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings	✓	Steve Brown	DWMP
✓	Beth Herlihy* WG	Principal Countryside E.S.	✓	Donna DiNisco	DiNisco
	Ayesha Farag*	Asst. Superintendent of Elementary		Jim Shuttleworth	DiNisco
	Maureen Lemieux*	Chief Financial Officer	✓	Vivian Low	DiNisco
	Nick Read	Chief Procurement Officer	✓	Anne Davis Woodacre	DiNisco
✓	Tom Gloria	DRC			
✓	Ellen Light	DRC		Amy Mackrell	DRC
	Tamika Olszewski	School Committee (Chair)		Ambrose Donavan	DRC
✓	Cove Davis*	School Committee	✓	Andrea Kelley - CC Rep.	DRC
✓	Stacy Klickstein*	Resident		Barney Heath -	DRC
	Liam Hurley* WG	Asst. Superintendent/ Chief Fin. &	✓	Carol Schein	DRC
✓	Andreae Downs* WG	City Council	✓	David Gillespie	DRC
✓	David Kalis*	City Council		Rob Hnasko	DRC
✓	Lori Zinner*	Resident	✓	Jonathan Kantar	DRC
	Andrew Lee	Asst. City Solicitor	✓	Peter Barrer	DRC
✓	Stephanie Gilman*	Dir. Planning, Project Mgt, &	✓	SingNing Kuo	DRC
	David Stickney	Director of Facilities	✓	Steve Siegel	DRC
✓	Alex Valcarce WG	Deputy Commissioner		Adam Bernstein	DRC
	Adam Lipson	Resident		David Gane	DRC
	Maura Tynes WG	Director of Elementary Special Ed.	✓	Jini Fairley	DRC

\* SBC Voting Member | WG Working Group

Item No.	Description	Action
1	<b>Call to Order:</b> 6:05 pm meeting was called to order by J. Morse with 10 of 13 voting members in attendance.	Record
2	<b>Project Overview &amp; Timeline:</b>  ➤ V. Low goes over MSBA process and project summary.	Record
3	<b>Proposed Site Plan:</b>  ➤ V. Low goes over the proposed site plan in the slideshow.	Record
4	<b>Building Floor Plan:</b>  ➤ V. Low says the building floor plan has not changed since the last meeting. ➤ D. Kalis asks about the generator and what’s above the stone on the wall. V. Low says they are painted aluminum panels above the stone. ➤ L. Zinner asks about the noise level of the generator. J. Morse says he will get info on the decibel rating for the generator. ➤ P. Barrer asks about the budget and where they stand. J. Morse responds saying the MSBA voted to increase the reimbursements for communities currently in the core program pipeline. Says the maximum reimbursement would be just shy of \$21 million if everything goes the right way. Says the total project budget is just under \$76 million and estimating \$6 million in rebates and incentives which would put them at about \$69 million. P. Barrer asks about the test result for the wells. J. Morse says they haven’t gotten the results back yet. ➤ E. Light asks about the budget being translated into a square footage cost. J. Morse and S. Brown say it’s about \$800 per square foot for construction costs. ➤ A. Valcarce goes over items that are for further study during design development in the slideshow. <ul style="list-style-type: none"> <li>○ Integrated Building Design - coordination of systems to include, but not be limited to, mechanical systems, building envelope, ceiling and floor to floor heights, window &amp; curtainwall design, sun control, lighting, and acoustics</li> <li>○ Provide updated LCCA for GSHP + VRF HVAC option</li> <li>○ Develop building and site design to meet or exceed Newton’s sustainability goals with strategies to reduce energy use intensity</li> <li>○ Evaluate alternative locations for the backup generator and transformer</li> </ul>	Record

	<ul style="list-style-type: none"> <li>○ Evaluate options for guardrails and bollards along bus loop and entry plaza</li> <li>○ Develop site photometric plan to verify site lighting design and density</li> <li>○ Develop site design to refine stormwater management, new tree locations, pollinator garden, pathways and playground. Project will coordinate with DPW and Planning with respect to potential improvements to the intermittent stream and South Meadow Brook</li> <li>○ Continue to work with NPS, DPW Traffic staff and City Accessibility Coordinator for parking management plan and provisions for accessible loading zone(s)</li> </ul>	
5	<p><b>Schematic Design Submission:</b></p> <ul style="list-style-type: none"> <li>➤ A motion to authorize OPM Dore &amp; Whittier Management Partners to submit the Schematic Design Submission on behalf of the City of Newton to the Massachusetts School Building Authority made by D. Kalis and seconded by E. Prenner. Discussion: None. Roll Call Vote: J. Yeo – Yes – E. Prenner – Yes – J. Morse – Yes – E. Herlihy – Yes - C. Davis – Yes – A. Downs – Yes – D. Kalis – Yes – S. Klickstein – Yes – L. Zinner – Yes – S. Gilman - Yes. Abstention: None. Motion passes, Submission approved, 10-0-0.</li> </ul>	Record
6	<p><b>Site Plan Approval:</b></p> <ul style="list-style-type: none"> <li>➤ A motion to authorize submission of the Site Plan Approval Package for the Countryside Elementary School to City Council for 5-58 Site Plan Approval made by T. Gloria and seconded by E. Light. Discussion: None. Roll Call Vote: T. Gloria – Yes – E. Light – Yes – A. Kelley – Yes – C. Schein – Yes – D. Gillespie – Yes – J. Kantar – Yes – P. Barrer – Yes – S. Kuo – Yes – S. Siegel – Yes – J. Fairley – Yes. Abstention: None. Motion passes, submission approved. 10-0-0.</li> </ul>	Record
7	<p><b>Next Meetings:</b></p> <ul style="list-style-type: none"> <li>➤ To be determined later.</li> </ul>	Record
8	<p><b>Adjourn:</b> 6:42 pm meeting ended by J. Morse. Discussion: None.</p>	Record

Sincerely,  
**DORE + WHITTIER**  
 Aidan Place

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Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.