



MEETING MINUTES

Project: Newton Countryside Elementary School
 Subject: School Building Committee Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No: 22-0123
 Meeting Date: 11/15/2022
 Time: 6:00 PM
 Prepared By: Aidan Place

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo* WG	Chief Operating Officer	✓	Mike Burton	DWMP
	Ruthann Fuller	Mayor		Christina Dell Angelo	DWMP
✓	Emily Prenner* WG	School Committee		Mike Cox	DWMP
	Bill Humphrey	City Council	✓	Aidan Place	DWMP
	Kathy Smith	Superintendent of Schools		Rachel Rincon	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings	✓	Steve Brown	DWMP
✓	Beth Herlihy* WG	Principal Countryside E.S.	✓	Donna DiNisco	DiNisco
	Ayesha Farag*	Asst. Superintendent of Elementary		Jim Shuttleworth	DiNisco
	Maureen Lemieux*	Chief Financial Officer	✓	Vivian Low	DiNisco
✓	Tom Gloria	DRC	✓	Anne Davis Woodacre	
✓	Ellen Light	Resident			
	Tamika Olszewski	School Committee (Chair)		Carl Schein	
✓	Cove Davis*	School Committee		Christina Oliver	
	Stacy Klickstein	Resident	✓	Adam Bernstien	
	Liam Hurley* WG	Asst. Superintendent/ Chief Fin. &	✓	Melissa Monokroussos	
✓	Andreae Downs* WG	City Council			
✓	David Kalis*	City Council			
	Patricia Byrne*	Resident			
✓	Lori Zinner*	Resident			
	Andrew Lee	Asst. City Solicitor			
✓	Stephanie Gilman WG	Dir. Planning, Project Mgt, &			
	David Stickney	Director of Facilities			
	Alex Valcarce WG	Deputy Commissioner			
	Adam Lipson	Resident			
	Maura Tynes WG	Director of Elementary Special Ed.			
✓	Lisa Reibstein	Public			
	Brian Hunter	Public			

* SBC Voting Member | WG Working Group

Item No.	Description	Action
5.1	Call to Order: 6:01 pm meeting was called to order by Commissioner of Public Buildings J. Morse with 7 of 12 voting members in attendance.	Record
5.2	Approval of the October 18th, 2022, Meeting Minutes: <ul style="list-style-type: none"> ➤ A quorum could not be met. Will vote on minutes in the next SBC meeting. 	Record
5.3	Educational Visioning Session #2 Recap: <ul style="list-style-type: none"> ➤ D. DiNisco goes over the educational visioning session #2. DiNisco asked staff what they wanted in the new school, called them Blue Sky Ideas. Most of the staff's main point was having a school that supported the educational program. Then DiNisco asked the staff to draw out how they saw/wanted the school to be designed such as floor plans of classrooms. DiNisco will be sharing the diagrams that were made with the group. These notes from the session will be summarized and shared with the group on the website when it becomes available. 	Record
5.4	Educational Plan & Space Summary Updates: <ul style="list-style-type: none"> ➤ S. Gilman says they are in the middle of updating the educational plan. This is part of the PDP submission. S. Gilman will be working with staff to update the document that will then go to the School Committee for review and discussion for approval. Targeting introducing this to the school committee in December then seeking approval in January. ➤ D. DiNisco goes over the importance of this plan. D. DiNisco says this plan drives the design and square footage of the school. ➤ S. Gilman says the plan talks about every aspect of the educational program. S. Gilman says it will be a public document that is shared with the entire community. ➤ D. DiNisco then goes over the preliminary space summary. Says the two documents go hand in hand. D. DiNisco talks about the different categories that MSBA requires towns to abide by. Provides the different square footage requirements for different programs within the school. D. DiNisco notes that they have never had a program or space summary be denied by the MSBA for the core academic spaces. D. DiNisco notes that the current special education size in countryside is not sufficient and that the new plan allots for 5,700 SF as opposed to the 3,530 SF that is there now. D. DiNisco continues to go over the different categories that are on the space summary such as the Gym size at 6,300 SF, the Media Center at 2,763 SF, and Dining area at 6,350 SF. D. DiNisco says 	Record

	<p>that Medical/Admin and Custodial spaces are both under the MSBA guidelines for SF.</p> <ul style="list-style-type: none"> ➤ A. Lipson asks about the ability to reduce kitchen space and did that work well with the current vendor. A. Lipson notes would like to see a better lunch program than the current one. D. DiNisco responds saying this food service provider is the same as the Angier and Cabot schools. Then says the current kitchen is 470 SF and the new one would be 1,000 more SF at 1,460 SF. This would be a full-service kitchen as well. ➤ L. Zinner asks about the bathrooms and where they are included into the space summary. D. DiNisco responds saying they factor in at the 1.5 grossing factor that is applied to the SF. ➤ L. Reibstein asks about the increase in gym space. D. DiNisco responds saying MSBA allows for a 6,000 SF gym which will provide a full court high school basketball court. This can allow for two gym classes run simultaneously. 	
5.5	<p>Enrollment/Student Population Map Review:</p> <ul style="list-style-type: none"> ➤ S. Brown starts talking about the map shown in the presentation. This map shows the enrollment of students at countryside by block J. Morse then speaks to the map shown saying this map will be useful to know where students are coming from. Notes that most students are within walking distance of the school, coming from all different directions as well. Will use this map to evaluate possible different sites if necessary. 	Record
5.6	<p>Options Criteria Matrix:</p> <ul style="list-style-type: none"> ➤ S. Brown speaks to the Options Criteria Matrix. Notes nothing has been populated in the matrix. S. Brown says this a great tool to measure up the options against each other. ➤ D. DiNisco follows by saying the renovation only will become apparent that isn't a good option, as well as the addition/renovation will also prove to be not the best option given the challenges of the site. It will be helpful to capture what is important to the community in this Options Criteria Matrix. ➤ J. Morse then says we will look at good and poor options, but they must look and consider them all. This is part of the process that will lead the community to the best option. ➤ L. Reibstein asks about bus loading that causes traffic as on option on the matrix. D. DiNisco responds saying there is an option for this on the matrix already. ➤ J. Morse says this is not set in stone and that the wording may be tweaked in this matrix to make it more specific for countryside. 	Record

5.7	<p>Timeline/Schedule Update:</p> <ul style="list-style-type: none"> ➤ S. Brown goes over the schedule. Noting that we are still in the feasibility study. S. Brown says the plan is to submit the PDP to MSBA for approval on 1/18/23. Will hold an SBC meeting on 1/17/23 for the SBC to review and approve the PDP before submitting to the MSBA. ➤ A. Bernstein asks about when on the timeline is the larger or smaller enrollment estimate finalized. S. Brown answers saying the MSBA allows carrying review and analysis of both enrollments until the submittal of the PSR. The submittal of the PSR is scheduled for 4/27/23. A. Bernstein follows by clarify it is possible to carry both enrollment option until the 10/25/23. S. Brown clarifies they can carry both enrollment options until the submittal of the PSR on 4/27/23, where there they can make a preferred a solution to explore during the schematic design phase. ➤ M. Monokroussos asks when it is decided if students stay on site or attend an off-site school during the building process. D. DiNisco responds saying they will be looking at ways to maintaining the existing facilities while building a new school. However, with an addition/renovation it would be more challenging and would not encourage keeping kids on-site during construction. J. Morse follows saying they need to get the options on the table while keeping kids on-site and decide from there. S. Gilman then says it is in the criteria matrix and will be discussed during that as well. ➤ L. Reibstein asks if the evaluation items weighted. J. Morse responds saying they are not to begin with. If a couple options seem to be close, then they would start weighing out the different items. ➤ A. Lipson asks about the parking challenges with construction workers sharing parking with teachers and parents. J. Morse responds saying this will be the most challenging part is the parking management plan. Will have to work on the plan and present to the building committee, neighborhood, and work with Board counselors to achieve an effective plan. 	Record
5.8	<p>Public Comment:</p> <ul style="list-style-type: none"> ➤ None. 	Record
5.9	<p>Next Meetings:</p> <ul style="list-style-type: none"> ➤ SBC No. 06 – Tuesday, December 6th 6:00 PM on Zoom. ➤ SBC No. 07 – Tuesday, January 17th 6:00 PM on Zoom. 	Record
5.10	<p>Adjourn: 6:56 pm A motion was made by J. Morse. Discussion: None.</p>	Record

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Sincerely,

DORE + WHITTIER

Aidan Place

Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.