



MEETING MINUTES

Project: Newton Countryside Elementary School
 Subject: School Building Committee Meeting
 Location: Zoom Conference Call
 Distribution: Attendees, Project File

Project No:
 Meeting Date: 5/24/2022
 Time: 6:00 PM
 Prepared By: M. Cox

Present	Name	Affiliation	Present	Name	Affiliation
	Jonathan Yeo* WG	Chief Operating Officer	✓	Mike Burton	DWMP
	Ruthann Fuller	Mayor	✓	Christina Dell Angelo	DWMP
✓	Emily Prenner* WG	School Committee	✓	Mike Cox	DWMP
	David Fleishman	Superintendent of Schools		Rachel Rincon	DWMP
✓	Josh Morse* WG	Commissioner of Public Buildings	✓	Steve Brown	DWMP
✓	Beth Herlihy* WG	Principal Countryside E.S.		Jason Boone	DWMP
	Ayesha Farag*	Asst. Superintendent of Elementary			
	Maureen Lemieux*	Chief Financial Officer			
	Peter Barrer				
	Ellen Light				
	Tamika Olszewski	School Committee (Chair)			
	Cove Davis*	School Committee			
	Liam Hurley* WG	Asst. Superintendent/ Chief Fin. &			
	Andreae Downs* WG	City Council			
	David Kalis*	City Council			
✓	Patricia Byrne*	Local Resident			
	Lori Zinner*	Local Resident			
	Andrew Lee	Asst. City Solicitor			
✓	Stephanie Gilman WG	Dir. Planning, Project Mgt, &			
	David Stickney	Director of Facilities			
✓	Alex Valcarce WG	Deputy Commissioner			
	Maura Tynes WG	Director of Elementary Special Ed.			
✓	Christina Oliver	Public			
✓	Lisa Reibstein	Public			
✓	Adam Bernstein	Public/DSC			

* SBC Voting Member | WG Working Group

Item No.	Description	Action
1.1	Call to Order: 6:00pm	Record
1.2	<p>Introduction of the OPM, Dore & Whittier Management Partners Team: J. Morse introduced Dore & Whittier Management Partners (DWMP) who will be in the role of owner project manager. The core team include Mike Burton, Project Director; Steve Brown, Senior Project Manager; Christina Dell Angelo, Project Manager; Mike Cox, Project Manager; and Rachel Rincon, Assistant Project Manager. DWMP presented their interview PowerPoint that was given to the MSBA during the hiring process. DWMP highlighted that their firm is comprised of two side, the Management Partners side which is the group hired before you as well as the Architecture side, which brings unique benefits of resources that can be brought in throughout the process as needed including educational facilities programming and code review / sustainability, among others. DWMP then highlighted a few projects that they felt have similarities to Countryside and lessons learned from those projects that will benefit Countryside including, wetlands, zero net energy, community engagement, tight sites, passing the vote, neighborhood schools, among others. DWMP continued by discussing the two enrollments that Countryside was approved to move forward with and the process / study requirements by the MSBA.</p> <p><u>Key next steps include:</u> Designer Request for Submission Available: June 9th Application due to District: July 7th Designer Selection Panel Review: August 2nd Designer Selection Panel Interview: August 16th</p> <p>The full presentation can be seen online at https://us02web.zoom.us/rec/share/-IDwVYL2lctg1XKc7Y8yK5Pi2yUiXpF77FPMIEJ0SgEemw5bnqjLv-ooHNASn0b0.PY5ScurjIU5rOlme</p>	Record
1.3	<p>Public Comment:</p> <ul style="list-style-type: none"> ➤ Concern of traffic and speeding in the location of Countryside. <ul style="list-style-type: none"> ○ The designer (architect) once hired will have a traffic engineer complete a study as part of the process where these issues will be discussed and dissected. ➤ When will the contractor will be hired? <ul style="list-style-type: none"> ○ There are two methods before us that we will have to decide on as we gather more information. The two methods are Ch. 149 (Design Bid Build) and 149a (Construction Manager at Risk). Ch. 149 method would bring the contractor on board at the conclusion of the construction contract documents where they would bid on the complete set of project documents. Ch. 149a brings the contractor on board during the schematic design 	Record

	<p>phase through a qualifications process and would be involved through the later part of the design process.</p> <ul style="list-style-type: none">➤ When in the process do community suggestion on design have a chance to be brought to attention<ul style="list-style-type: none">○ Once the designer is brought on board there will be the first of a series of community meeting which will give a chance for those interest to attend and voice suggestions ask questions, etc. <p>Additional question or comments can be emailed to Countryside@domain.gov</p>	
1.4	<p>Next Meetings: The next meeting of the Countryside School Building Committee is scheduled for Tuesday June 21st at 6:00pm. You can register in advance for the meeting by clicking the following link: https://us02web.zoom.us/webinar/register/WN_Vwi11HJXSDGgZDY1i0vrOQ</p>	Record
1.5	<p>Adjourn: 6:45pm</p>	Record

Sincerely,
DORE + WHITTIER

Mike Cox
Project Manager
Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes.