



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Office of the Mayor

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September 12, 2023

Ms. Sarah Przybylowicz, Senior Project Coordinator
Massachusetts School Building Authority
40 Broad Street, Fifth Floor
Boston, Massachusetts 02109

RE: Updated Membership of the School Building Committee for the Countryside Elementary School

Dear Ms. Przybylowicz:

In accordance with 963 CMR 2.00, attached for your review and approval is the updated membership of the School Building Committee for the Countryside Elementary School located in the City of Newton. The Committee was formed in accordance with the provisions of all applicable statutes, local charters, by-laws and agreements of the City of Newton. **The changes to the School Building Committee are highlighted in bold text.**

Designation	Name and Title	Address	Email Address Phone Number	Voting Member
SBC member who is MCPPO Certified	Nick Read Chief Procurement Officer	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	nread@newtonma.gov 617.796.1100	
Local Chief Executive Officer	Ruthanne Fuller Mayor	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	rfuller@newtonma.gov 617.796.1100	
Administrator or Manager ⁱⁱ	Jonathan Yeo ¹ COO SBC Co-Chair	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	jyeo@newtonma.gov 617.796.1100	X
School Committee Member (Minimum of one)	Emily Prenner School Committee Member	Education Center 100 Walnut Street Newton, MA 02460	prennere@newton.k12.ma.us 617.559.6100	X
Superintendent of Schools	Dr. Anna Nolin Superintendent of Schools	Education Center 100 Walnut Street Newton, MA 02460	nolina@newton.k12.ma.us 617.559.6100	
Local Official responsible for Building Maintenance	Joshua Morse Commissioner of Public Buildings	52 Elliot Street Newton, MA 02461	jmorse@newtonma.gov 617.796.1600	
Representative of Office authorized by law to construct school buildings	Joshua Morse Commissioner of Public Building	52 Elliot Street Newton, MA 02461	jmorse@newtonma.gov 617.796.1600	X
School Principal	Elizabeth Herlihy	Countryside Elem. School 191 Dedham Street Newton Highlands, MA 02461	herlihye@newton.k12.ma.us 617.559.9400	X
Member knowledgeable in educational mission and function of facility	Ayesha Farag ² Assist. Super. for Elementary Ed.	Education Center 100 Walnut Street Newton, MA 02460	Ayesha_Farag@newton.k12.ma.us 617.559.6100	X
Local budget official or member of local finance Committee	Maureen Lemieux Chief of Staff/CFO	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	mlemieux@newtonma.gov 617.796.1100	X

Members of community with architecture, engineering and/or construction experience	Thomas Gloria, Co-Chair Ellen S. Light, Co-Chair Design Review Committee	52 Elliot Street Newton Highlands, MA 02461	t.gloria@industrial-ecology.com elslight@rcn.com 0	
School Committee Chair	Tamika Olszewski School Committee Chair	Education Center 100 Walnut Street Newton, MA 02460	olszewskit@newton.k12.ma.us 617.559.6100	
School Committee Member	Cove Davis School Committee Member	Education Center 100 Walnut Street Newton, MA 02460	davisco@newton.k12.ma.us 617.559.6100	X
School District Official Finance & Operations Oversight	Liam Hurley Dept. Super. / CAO, School Dep. SBC Co- Chair	Education Center 100 Walnut Street Newton, MA 02460	liam_hurley@newton.k12.ma.us 617.599.9027	X
City Council	Andreae Downs Councilor	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	adowns@newtonma.gov 617-796-1210	X
City Council	David Kalis Councilor	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	dkalis@newtonma.gov 617-796-1210	X
Countryside School Community Representative	Stacy Klickstein Local Resident Appointed by Mayor	31 Wetherell Street Newton, MA 02464	stacyklick@hotmail.com 781-706-7358	X
Countryside School Parent	Lori Zinner, Local Resident, Appointed by Mayor with Council President support	41 Marcellus Dr. Newton, MA 02459	lkzinner@gmail.com 281-236-6403	X
SBC Staff Legal	Andrew Lee Assistant City Solicitor Legal Services	Newton City Hall 1000 Commonwealth Ave. Newton, MA 02459	alee@newtonma.gov 617.796.1240	
SBC Staff Architecture, Planning	Stephanie Gilman, ³ RA, MCPPO. Dir. Of Planning, Project Man.	Education Center 100 Walnut Street Newton, MA 02460	gilmans@newton.k12.ma.us 617.599.9010	X, ³
SBC Staff NPS Facilities	David Stickney Director of Facilities School department	Education Center 100 Walnut Street Newton, MA 02460	stickneyd@newton.k12.ma.us 617-559-9000	
SBC Staff Architecture, Project Management	Alex Valcarce, AIA, LEED BD+C Deputy Commissioner of Public Buildings	52 Elliot Street Newton, MA 02461	avalcarce@newtonma.gov 617.796.1600	

Listed below is the past performance of the school building committee, the building committee (temporary or permanent), or any other committee responsible for oversight, management, or administration of the construction of public buildings and its individual members:

The City of Newton has consistently followed the City project review process outlined below. Past state supported school building projects that have followed this process include the Angier and Cabot Elementary Schools, the new Newton North High School, Renovation and Addition to Newton South High School and renovations and additions to three elementary schools.

In the City of Newton all public building projects and funding appropriations must be approved by the City Council and its Public Facilities Committee, Programs and Services Committee (school projects only), and Finance Committee. In addition to the members required by the MSBA, the proposed SBC for the Countryside project includes key individuals from these committees as identified in the table above. These individuals possess the knowledge and experience with the funding and construction of public-school projects.

Public buildings in the City of Newton are constructed in accordance with the City's ordinances, specifically Chapter 5. The Commissioner of Public Buildings is responsible for the construction, alteration, repair and maintenance of all public buildings except as otherwise provided for by the Charter of the City.

The Designer Selection Committee makes recommendations to the Mayor whenever an architect is engaged by the City. The designer selection committee makes at least three recommendations to the Mayor from the responses to the request for proposals advertised by the City. The committee is composed of six residents of the City, three of whom are appointed by the Mayor, and three of whom are selected by the City Council. For school projects three additional members are selected by the School Committee.

A Design Review Committee (DRC) coordinates the design review process for any public building within the City. The DRC is composed of twelve permanent voting members, four appointed by the Mayor, four appointed by the City Council, four selected by the School Committee, and two voting members from within the community of each facility under review. The proposed SBC includes the Co-Chairs of the DRC.


The DRC reviews project programs, scopes, plans, specifications, and other such documentation to ascertain that proposed design solutions comply with facility program requirements. In doing such reviews the committee considers alternate solutions as it deems appropriate, and makes recommendations with respect to site planning, building design or construction that contribute to the efficient use and conservation of natural resources and energy.

The DRC provides site plan approval and files a formal petition with the clerk of the City Council for site plan approval at a public hearing before the Public Facilities Committee in accordance with the City's Ordinances. The DRC also provides certifications to the Public Buildings Commissioner when final plans and specifications meet a project's intended program requirements prior to advertising for public construction bids.

Proposed building and site plans for municipal buildings and facilities are also reviewed by the Department of Planning and Development for consistency and compatibility with the City's Comprehensive Plan and pertinent planning studies.

After approval of this committee by the Authority, the City of Newton will notify the Authority in writing within 20 calendar days of any changes to the membership or the duties of said committee.

Sincerely,


Ruthanne Fuller
Mayor

 9/25/2023
Approved by MSBA Date

- i Please attach the certification from the Office of the Inspector General demonstrating completion of the MCPPO Program.
 - ii "Administrator or Manager" refers to a Town Administrator, Town Manager, or to an equivalent position.
- 1 Mayor Fuller has designated Mr. Yeo to be her voting representative.
 - 2 Superintendent Nolin has designated Ms. Farag to be her voting representative.
 - 3 Stephanie Gilman is an Alternate Voting Member in Liam Hurley's absence.

The Commonwealth of Massachusetts

Office of the Inspector General



Hereby designates

Nicholas Read

as a

**Massachusetts Certified Public Purchasing Official
(MCPPO)**

December 31, 2021

This designation expires three years from the date of issuance

Glenn A. Cunha

Glenn A. Cunha

Inspector General



MCPPO
Excellence in Public Procurement

